



INDEPENDENT SCHOOL DISTRICT 548

PROPOSED 2023-24 BUDGET
AS OF JUNE 19, 2023
JULY 1, 2023 – JUNE 30, 2024



District Officials

School Board

Jon Karger	Chair	1/1/2025
Anne Peterson	Vice Chair	1/1/2025
Brenda Olson	Clerk	1/1/2027
Molly Welch	Treasurer	1/1/2025
Greg Larson	Director	1/2/2027
Staci Allmaras	Director	1/1/2027



Back row, left to right: Brenda Olson, Staci Allmaras, Molly Welch, Brenda Olson
 Front row, left to right: Sylvia Pesch (Student rep), Jon Karger, Brian Korf, Greg Larson, Ellie Welch (Student rep)



Administrative Staff

Brian Korf

Laura Januszewski

Derrick Nelson

Doug Bruggeman

Trevor Steeves

Emily Evenson

Rudy Martinez

Superintendent

Secondary Principal

Elementary Principal/Activities Director

Dean of Students

Building & Ground Superintendent

Human Resource

Finance Director



Pelican Rapids Public School Strategic Plan

District Priorities

- Community engagement
- Educate the whole child
- Increase Student enrollment
- Sound and transparent financial practices

Mission

The Pelican Rapids Public School district is committed to provide a variety of high quality academic, Arts, and athletic programs in a unique rural setting.

Vision

Pelican Rapids Schools prepares students to be leaders of their own future.

Values

- Character
- Collaboration
- Communication
- Critical Thinking
- Relationships
- Resilience

Belief Statements

We believe:

- Students are our top priority.
- Education is a partnership between student, family, school and community.
- Our highly qualified staff provide a positive and rigorous learning environment for academic excellence.
- Our diversity provides students with a unique advantage.
- Our students are prepared for career, college and lifelong learning





Budget Overview

The annual budget presented, includes an analysis of the actual financial condition of the School District at June 30, 2022, and the anticipated positions at June 30, 2023 and June 30, 2024.

The budget was prepared in accordance with generally accepted accounting principles and includes all funds. Each fund is treated as an independent accounting entity in accordance with statutory requirements, state, and federal regulations governing the District's various revenue sources and expenditure purposes.

Minnesota Education Laws 2023 were used as the basis for building the fiscal year 2023-2024 budget which includes a legislative proposal of 4.0% increase in the state funding formula for the upcoming fiscal year. With the public's increased demand for accountability, the expanding complexity of Minnesota school district funding, and the challenge to do more with less, the administration continues to seek opportunities to effectively manage the financial resources of the District.

The District' budget can be one of the most meaningful and useful documents in public school administration. It depicts the priorities of the School Board, administration, staff, and the community by translating the District's educational priorities into programmatic and financial terms.

Enrollment

The District is currently experiencing a slight decline in enrollment. The district budgeted for 835 students for the 2023-24 school year.

Status	Actual	Actual	Actual	Actual	Actual	Projection	Status
Year	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	Year
EC	4.04	8.03	9.69	2.07	5.84		EC
PreK	19.80	26.51	19.07	19.32	18.32	19.80	PreK
HK	4.69	3.92	7.57	11.00	8.11		HK
K	62.20	49.47	60.97	58.72	56.19	70.00	K
1	62.19	68.53	55.85	65.59	70.35	64.30	1
2	54.78	62.46	65.21	49.27	65.53	70.35	2
3	66.08	54.46	61.15	62.20	48.57	65.53	3
4	60.90	66.03	52.64	60.63	60.82	48.57	4
5	61.94	56.60	68.10	49.36	58.51	60.82	5
6	68.12	61.43	56.84	63.48	52.43	58.51	6
7	72.48	67.53	55.96	56.74	62.66	52.43	7
8	71.32	79.97	66.61	52.65	61.93	62.66	8
9	63.77	76.33	78.74	70.68	65.80	61.93	9
10	68.45	67.42	74.09	82.91	67.57	65.80	10
11	70.29	66.17	64.77	71.54	77.51	67.57	11
12	61.89	66.64	64.61	66.12	70.89	77.51	12
Total	872.94	881.50	861.87	842.28	851.03	845.78	Total



Funding

The school district is funded primarily through state aid and local property taxes.

The primary state funding source is General Education Revenue totaling \$8,467,120 or 61% of the district's total revenue. An additional \$1,706,145 or 12% of General Education Revenue is paid via local property taxes.

General Education Revenue is funded by a State-Legislature-Determined Formula Allowance multiplied by the number of pupil units enrolled in the school district. The Projected Formula Allowance for 2023-24 school year is \$7,138 which represents a projected 4.0% increase from the previous school year. Below is a history of the Formula Allowance increases provided by the state legislature:

Year	Formula Increase
2015/16	2.00%
2016/17	2.00%
2017/18	2.00%
2018/19	2.00%
2019/20	2.00%
2020/21	2.00%
2021/22	2.45%
2022/23	2.00%
2023/24	4.00%
2024/25	2.00%

Debt Service levy \$2,274,073, State Special Education Aid \$1,025,848, Federal Title programs \$291,172 are the major additional funding sources.

Total local property tax revenues are \$4,134,753 for 2023-24 of which \$1,702,273 are generated for education, \$158,407 for Community education programs, \$2,274,073 for the payment of debt.

Compared to 520 Minnesota school districts and charter schools for the 2021-22 school year, Pelican Rapids' educational funding per student ranks 169th.



ISD 548 Rankings vs. Statewide

<u>Rank</u>	<u>Local</u>	<u>State</u>	<u>Federal</u>	<u>Total</u>
ISD 548	116	208	112	165

<u>Dollars</u>	<u>Local</u>	<u>State</u>	<u>Federal</u>	<u>Total</u>
ISD 548	\$4,382	\$10,197	\$3,458	\$18,734
State Average	\$3,808	\$11,151	\$2,157	\$18,124

Local ranking tends to fluctuate depending on many factors for each district's activity with the passage of operating levy referendums, ADM's, federal funding, and cost saving initiatives. Districts with high levels of factors such as Free & Reduce and EL students tend to generate more state and federal funding.

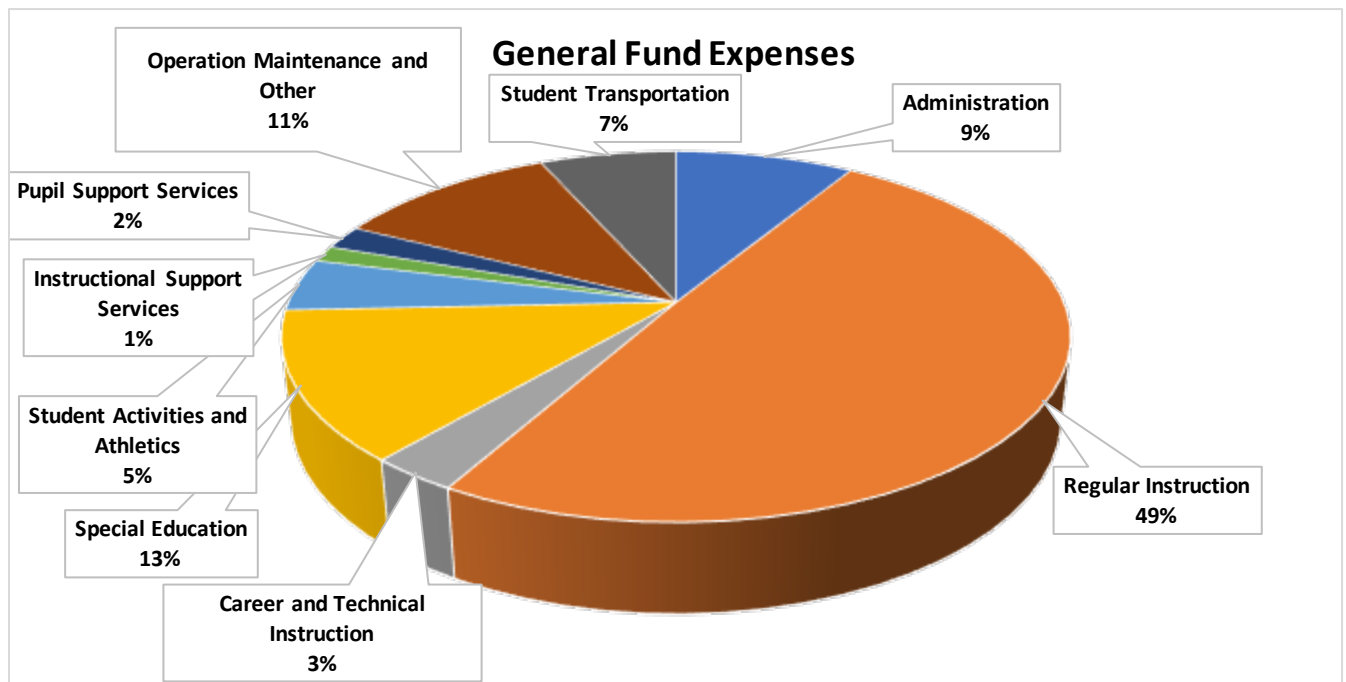
Fiscal Year 2022 - Revenue Percentages

<u>CATEGORY</u>	<u>STATEWIDE</u>	<u>PELICAN RAPIDS PUBLIC SCHOOLS</u>
ADM Served Plus Tuitioned Out	862,572.44	879.76
1. Property Taxes	16.11%	13.03%
1A. Property Tax Shift Recognition	0.00%	0.00%
2. Other	3.68%	3.53%
3. Total Local Sources	19.79%	16.56%
4. General Education Aid	56.21%	61.44%
5. Special Education Aid	11.75%	6.14%
6. All Other State Aid	3.14%	1.39%
6A. Property Tax Shift Recognition - State Aid Adjustments	0.00%	0.00%
7. Total State Sources	71.10%	68.98%
8. Federal Sources	9.12%	14.47%
9. Fund 01 Total Revenue	100.00%	100.00%
10. Property Taxes	21.02%	23.39%
10A. Property Tax Shift Recognition	0.00%	0.00%
11. Other	5.55%	3.72%
12. State Sources	61.53%	54.43%
12A. Property Tax Shift Recognition - State Aid Adjustments	0.00%	0.00%
13. Federal Sources	11.91%	18.46%
14. Grand Total Revenue For All Funds	100.00%	100.00%



General Fund Expenses

	<u>Percent</u>
Administration	9%
Regular Instruction	49%
Career and Technical Instruction	3%
Special Education	13%
Student Activities and Athletics	5%
Instructional Support Services	1%
Pupil Support Services	2%
Operation Maintenance and Other	11%
Student Transportation	<u>7%</u>
Total	100%





Fund Balance

Fund Balance or “reserves” is a measure of financial health and efficiency. The overall General Fund fund balance is budgeted to end the 2023-24 school year at \$4,758,049 or 39.07% of expenses. The Unassigned fund balance is projected to end at 28.02%, Basic Skills 8.83%, LTFM 1.61%, Safe Schools 0.35%, and Gifted and Talented 0.26%.

The State of Minnesota Office of the State Auditor (OSA) at year-end, recommend local governments maintain an unrestricted fund balance in their general fund to approximately 35-50% of operating funds. And, no less than 5 months of operating expenses. Because MN school districts experience a more reliable flow of cash to fund operations, a recommended unrestricted fund balance for school districts may be less than the amounts recommended for other local governments. The District’s Policy is to strive to maintain a minimum unassigned fund balance of 22%-25% of the annual budget, with the long-range plan to strive to maintain three months of operating expenditures.

FY2024 PROPOSED BUDGET PROJECTIONS					
Funds	Starting Balance	Revenue	Expenses	Ending Balance	
01	\$4,927,060	\$12,007,957	(\$12,176,944)	\$4,758,073	
02	\$634,648	\$516,333	(\$525,809)	\$625,172	
04	\$114,427	\$327,929	(\$388,416)	\$53,939	
06	\$72,541	\$0	(\$72,541)	\$0	
07	\$382,347	\$2,399,073	(\$2,114,174)	\$667,247	
08	\$15,169	\$8,511	(\$15,450)	\$8,230	
22	\$171,286	\$49,354	(\$70,101)	\$150,539	
45	\$0	\$0	\$0	\$0	
47	\$0	\$0	\$0	\$0	
Ending Balance	(\$6,317,478)	(\$15,309,157)	\$15,363,435	\$6,263,200	

FY2024 - General Fund					
	Starting Fund Balance	Revenue	Expenses	Ending Fund Balance	Percent
Restricted for Gifted and Talented	\$21,973	\$12,168	(\$3,000)	\$31,141	0.26%
Restricted for Basic Skills	\$678,201	\$1,319,684	(\$922,119)	\$1,075,766	8.83%
Restricted for Safe Schools	\$38,501	\$33,149	(\$28,500)	\$43,150	0.35%
Restricted for LTFM	\$195,565	\$185,122	(\$185,122)	\$195,565	1.61%
Assigned for deferred Maintenance	\$700,000	\$300,000	(\$1,000,000)	\$0	0.00%
Unassigned	\$3,292,796	\$10,157,858	(\$10,038,203)	\$3,412,451	28.02%
Total	\$4,927,036	\$12,007,981	(\$12,176,944)	\$4,758,073	39.07%